

**Jefferson County Library System  
McCollum Library, Wrens, GA  
November 6, 2017, 5:00PM**

**Minutes**

Mrs. Wilkerson called the November meeting to order at 5:02. New board member Bill Cain was introduced and welcomed to the board.

**Members present:** Bill Cain, Annie Englett, Sharon Fleming, Deborah Wilkerson, Jan Wren  
**Members absent:** Damita Bynes, Johnny Davis, Rebecca Gibbons, Jim Harrison, Josephine Johnson

**Minutes:** Because of so many member absences and the inability to attain a quorum, no meeting could be held in September. Therefore, there were no minutes. Instead of a meeting, Jessica Everingham from GPLS held a teaching session supposedly for new members but actually informative to all in attendance.

**Financial**

The 2018 budget-to-date was reviewed. Carol Taylor answered questions about specific expenditures. She also mentioned the upcoming expenses that include the purchase of software for all three branches, the payment of double bookkeeper salaries while Ms. Miller trains her replacement, and the price of purchasing and installing LED light fixtures in the Louisville branch. Ms. Wren made a motion to approve the budget, Ms. Englett seconded, and the budget was approved.

**Old Business**

-Because of low attendance at the meeting, the election of a board vice-chairperson was once again postponed to the next meeting.  
-Ms. Taylor announced that chairs in the Wadley branch have been recovered.

**New Business**

-After hearing Ms. Everingham's comments in September, the board discussed changing from a six meeting per year schedule to four meetings. Sharon Fleming made a motion that the board begin to meet quarterly in 2018. Jan Wren seconded and the motion carried. Jan Wren moved that the meetings be held in February, May, August, and November, all on the third Monday of the month except the November meeting which will be on the first Monday. Sharon Fleming seconded, and the board approved. The meetings in 2018 will take place on February 19 in Wadley, on May 21 in Louisville, on August 20 in Wrens, and on November 5 in Wadley.  
-Ms. Taylor reported that applications are being accepted and interviews will soon be held in order to fill the bookkeeping vacancy created by Jennie Miller's December retirement. She also announced that a drop-in reception honoring Ms. Miller is planned for December 19 from 5:30-6:30 P.M.

Mrs. Wilkerson moved to adjourn the meeting and Mrs. Wren seconded. The meeting was adjourned at 5:47 PM.

The next meeting will be held at the Wadley Library on February 19 at 5:30 PM.