

**Jefferson County Library System
Regular Meeting
Wadley Library, Wadley, GA
January 25, 2016, 5:00PM**

Minutes

Beth Usry called the meeting to order at 5:03.

Members present: Donna Borders, Wayne Davis, Sharon Fleming, Shaun Lattimore, L.W. Sherrod, Tiffany Pitts, Beth Usry, Deborah Wilkerson

Members absent: Erma Jones, Jane Chance

Wayne made a motion that the minutes of the last meeting be approved. L.W. seconded, and the minutes were approved.

Financial

Carol Taylor answered questions raised at the November meeting about Black Baud's appearance in codes 54300 and 55900. She explained that the state requires that payments for BB's services come from different divisions of funding.

Carol also reported that at this point in the year, the system is where it should be for most areas of spending.

Reports-Director

Carol reported that her attempts to speak to someone at ATT about switching over to their service have been unsuccessful. She has had no one return her multiple calls.

She has also had no response from her repeated calls to the lawyer about MacWorks issues. The most recent problem with MW occurred last week when the Wadley and Wrens branches had no Internet. MW did not offer assistance; instead, the company placed blame on the system's equipment.

Unfinished Business

New Business

Discussion was held concerning a possible additional day off for employees in January when GPLS does annual updates that affect the state libraries' operations. The decision was made that since two days off were just added to the calendar at the November meeting, the calendar approved at that meeting would stand.

Carol submitted for board approval an updated dress policy for employees. Wayne moved that the new policy be approved, L.W. seconded, and the vote was in favor of approval.

The contract for the copier/fax in Wrens expires in November of this year. Carole proposed switching service at that time to the company in Swainsboro that provides service to the Louisville and Wadley branches.

L.W. Sherrod moved to adjourn the meeting and Sharon seconded. The meeting was adjourned at 5:37 PM.